

MINUTES

SC Architecture Oversight Committee (AOC) Meeting
State Data Center, Room 105
May 25, 2005

AOC Members in Attendance:

Pat O'Cain	Comptroller General's Office
Patricia Stephens	Department of Social Services
Jim Scurry	Department of Natural Resources
Phil Lyles	Clemson University
Raymond Gray	Department of Juvenile Justice
Jon Ostendorf	Richland County School District One
Khush Tata	State Board of Technical and Comprehensive Education
David O'Berry	Probation, Parole and Pardon Services
Catherine Lee	Arts Commission
Bob Arndt	Department of Health and Environmental Control
David Elwart	Department of Parks, Rec and Tourism
Richard Wicker	State Housing
Billy Deaton	State Treasurer's Office
Jerry Brown	Department of Labor, Licensing and Regulation
David Foshee	Department of Disabilities and Special Needs
Chuck Fallaw	Division of the State Chief Information Officer
(Acting-Chairman)	

Call to Order

The meeting was called to order at 2:04 pm by Mr. Chuck Fallaw.

Establish Quorum

A quorum was established.

Approve Agenda

A motion was made, seconded and passed to accept the proposed agenda for the meeting.

Approve Minutes of Last minute

No additions or corrections were made to the minutes from the last meeting. A motion was then made and passed to accept the minutes as written.

New Business

Document Management Standard

Mr. Chuck Fallaw introduced Mike Spicer Chief Procurement Officer of ITMO to address Document Management Systems. Mr. Spicer has received many requests from State Agencies for document management systems and his concern is that we could potentially have too many incompatible document management/imaging systems throughout state government. Mr. Spicer

encouraged the AOC to adopt a standard product or an industry standard for Document Management Systems that offers interoperability between systems. A discussion followed. It was recommended that the Enterprise Applications Subcommittee help ITMO with the creation of an RFP for small, medium and large Document Management and Imaging Systems using the Electronic Management System and Imaging State Best Practices that was approved by the AOC. The Enterprise Applications subcommittee accepted the recommendation as an action item and will update the AOC with developments.

This concluded the presentation by Mr. Spicer.

Annual Elections

Mr. Doug Drenning gave an update concerning the annual election process recently held. There were at least two nominees for every functional group to fill the 14 terms that are to expire in July. The AOC will be notified upon completion of the election process.

Domain Subcommittee Chairs

Mr. Fallaw asked for recommendations to replacement the chair of the Communication Services Domain Subcommittee, Marion Weaver and the chair of the Computing Services Domain Subcommittee, Doug Harper. Marion Weaver will be directing his focus toward his agency's mission and has been a valuable asset to the architecture process, Doug Harper has accepted a position as a representative of the Conservation, Natural Resources, Development and Transportation functional group on the AOC.

AOC IT Planning Review Subcommittee

Mr. Drenning announced that five members from the AOC have volunteered to serve on the IT Planning Review Subcommittee. Those members are: Steve Flowers, Jerry Brown, Bob Arndt, Dave O'Berry and David Elwart. The committee will commence next month.

Accessibility

IT Planning Review

Mr. Fallaw addressed the issue of compliance with the web accessibility standard/policy that the AOC adopted. He reminded the AOC that the policy that was adopted last year states that agency Internet Websites should be accessible by July 21, 2006 and that agency Intranet Websites should be accessible by July 21, 2008. Mr. Fallaw stated that the IT Planning Office will require agencies to submit their accessibility transition plan along with their IT plan during the forthcoming IT Planning Process.

IT Planning Report Format

Mr. Drenning gave an update of the IT Planning Report to the AOC. The Report was then open for discussion. No recommendation was made by the AOC.

Mr. Drenning informed the AOC that the SCEA website is in the process of being updated by Bill Schmidt and that feedback from the AOC is welcomed. Also, Procurement is now forwarding procurement requisitions to the IT Planning Office in an effort to identify the planning requests associated with the requisitions.

SCEIS Technical Architecture

Mr. Pat O’Cain gave an update of the SCEIS Project. The Governor believes that the structure of State government does not support such a project, and pointed out some issues with Bearing Point’s financial problems. The Governor vetoed \$1.8m additional recurring funds for the SCEIS Project. Additional recurring funds were overridden by the legislature, and currently \$5.5m non-recurring funds are pending. However, the project will move forward under the assumption that the funding will be there.

Mr. Jim Sexton gave an update on SCEIS Project Progress and Status.

- Blueprint phase will be completed 6/7/05
- Blueprint phase is being reviewed by the Project Team and a group of subject matter experts
- Planning and preparation for the realization phase is underway
- Update on the timeline
- SCEIS Executive Oversight Committee has been established

This concluded the presentation by Mr. O’Cain and Mr. Sexton.

Action Items

None.

Adjournment: 3:50p.m.